

## **BEST PRACTICES**

- Evaluation of Resource Persons by the participants on daily basis on various parameters like content, mode of delivery, presentation techniques etc.
- Provision of ambience conducive to effective teaching learning.
- Requisition of formal and informal feedback from individual participant during and towards the end of each course.
- Sincere endeavour to act upon the valid points raised in the feedback, where possible.
- Healthy and positive criticism is always encouraged.
- Optimum use of I.C.T. in the classroom.
- Detailed documentation of each course.
- Interaction with reputed social activists, bureaucrats, academic administrators, environmentalists and others from various walks of life also an integral part of each course.
- Maintenance of rigorous discipline as per UGC guidelines.
- Guided visit of participants to the various state-of-the-art laboratories/departments of the University and other sites like Botanical Garden, Heritage Centre, Bhai Gurdas Library etc.
- Constitution of five Committees from amongst the participants for each course, namely, Hospitality, Editorial, Cultural, Management and Organization & Thought Bank to conduct the courses without any hassle.
- Participants from diverse cultural, socio-linguistic, geographical backgrounds are motivated to interact freely and informally to promote national integration, social harmony, mutual understanding etc.
- Informal cultural events organized off and on.

- Informal interactions with the Resource Persons to satisfy the queries of participants.
- Regular interaction with the Director and Deputy Director regarding overall conduct of each course.
- Optimum coverage of each course by the Print Media.